

Acceptable Use Policy Template

Questions to ask yourself when defining this policy:

- What are your Research Community's aims and purposes?
- Can your infrastructure be used for commercial purposes?
- Do you guarantee any availability of your services to your users?
- Do you need to require citation of the infrastructure in published works?

When using the baseline AUP text below, curly brackets "{}" (coloured blue) indicate text which should be replaced as appropriate to the community, agency or infrastructure presenting the AUP to the user. Angle brackets "< >" (coloured green) indicate text which is optional and should be deleted or replaced as indicated. Other text should not be changed.

This policy is effective from <insert date>.

Acceptable Use Policy and Conditions of Use

This Acceptable Use Policy and Conditions of Use ("AUP") defines the rules and conditions that govern your access to and use (including transmission, processing, and storage of data) of the resources and services ("Services") as granted by {community, agency, or infrastructure name} for the purpose of {describe the stated goals and policies governing the intended use}.

<To further define and limit what constitutes acceptable use, the community, agency, or infrastructure may optionally add additional information, rules or conditions, or references thereto, here or at the placeholder below. These additions must not conflict with the clauses 1-10 below, whose wording and numbering must not be changed.>

1. You shall only use the Services in a manner consistent with the purposes and limitations described above; you shall show consideration towards other users including by not causing harm to the Services; you have an obligation to collaborate in the resolution of issues arising from your use of the Services.
2. You shall only use the Services for lawful purposes and not breach, attempt to breach, nor circumvent administrative or security controls.
3. You shall respect intellectual property and confidentiality agreements.
4. You shall protect your access credentials (e.g. passwords, private keys or multi-factor tokens); no intentional sharing is permitted.



5. You shall keep your registered information correct and up to date.
6. You shall promptly report known or suspected security breaches, credential compromise, or misuse to the security contact stated below; and report any compromised credentials to the relevant issuing authorities.
7. Reliance on the Services shall only be to the extent specified by any applicable service level agreements listed below. Use without such agreements is at your own risk.
8. Your personal data will be processed in accordance with the privacy statements referenced below.
9. Your use of the Services may be restricted or suspended, for administrative, operational, or security reasons, without prior notice and without compensation.
10. If you violate these rules, you may be liable for the consequences, which may include your account being suspended and a report being made to your home organisation or to law enforcement.

<Insert additional numbered clauses here.>

The administrative contact for this AUP is: {email address for the community, agency, or infrastructure name}

The security contact for this AUP is: {email address for the community, agency, or infrastructure security contact}

The privacy statements (e.g. Privacy Notices) are located at: {URL}

Applicable service level agreements are located at: <URLs>