This document outlines the process by which GEANT and NRENS will order amended priced EV Code Signing Certificates through our retail sites.

**Note:** Please select the 3 Year Term for these certificates as they are saved on a USB Token and shipped via UPS.

**New:** FAQ included

2. Check the box I agree to these terms of service
3. Click on Continue

**Note:** Do not edit the Token Shipping Type OR Years for the certificate.

**Note:** No need to enter a Promo Code as the above link has been designed specifically for you with all discounts applied.
4. Click Checkout

5. On the Checkout page, you will have the option to create a new Account or Login with your existing credentials.

6. Please enter your Payment Details:
7. Click Complete Order

You will then be sent to the Invoice page. For this example, I am Processing an order without the special GEANT price to give you a sample of next steps.

Note: You will also get an email notification for the order.
8. Select **Back to Client Area** on top of the page.

9. Click **My Products**.

10. Within My Products & Services Click on the Green **Active** button or Product description.

11. Within the Manage Product screen, click **Configure EV Code Signing**.
12. Within the Manage Product / Product Details screen, ensure the Company Information is accurate and click **Submit EV Code Singing Request**

13. Finally, your EV Code Signing Certificate is ready to be processed by the Sectigo Validation team
What you can expect from Sectigo:

Once the order has been submitted our Validation Team will start processing Document signing certificate requirements for an individual within an organization.

**Note:** Before your certificate can be issue, the following must take place:

- Organization is verified
- Individual is verified using a face to face document. The form has instructions and the supporting documents that are provider by the individual. Form is found here: https://comodoca.my.salesforce.com/sfc/p/#1N0000002Ljih/a/1N0000000Lyqo/bOdV909aFDS.iCtOlBuBnCutmRi.ORTzGrBdALLjPbo
- Email challenge is sent to individual’s email address
- Callback to the organization to verbally verify the individual is authorized to have the certificate

Once the above has been completed, we will then ship your USB taken via UPS.
FAQ

Question 1:
  • Do we need to buy a token on every renewal? Can the old token be used?

Answer 1:
  • Not at this time, a new order must be created. As the private key is included in the token and we do not currently have a reissue (or re-provision) function in our backend.

   Enhancement Request (SASP-387) is currently in our roadmap to address this.

Question 2:
  • If we are to move on and purchase, do we need to go through the whole validation process prior to these tokens being sent to us? Or can we install certificates on these tokens?

Answer 2:
Yes, validation is done prior to the certificates being issued and provisioned to the hardware tokens. We do not currently have these retail orders going through any HSM that is not our SafeNet 5110 (FIPS-140-2). Also, we provide the tokens.