

# eduGAIN Steering Group

The eduGAIN Steering Group is a body that consists of Member Federations' representatives and has an oversight role in the eduGAIN service. Each Member Federation SHOULD appoint a delegate and deputy to the eduGAIN Steering Group (eSG). Each Member Federation should ensure that delegates and deputies can represent all Technology Profiles used by the federation. The eduGAIN Steering Group may also invite non-voting observers to its meetings and mailing list.

The term of the eSG Chair and non-voting invited observers is two calendar years. The eSG is responsible for:

1. Approving changes to the profiles and documents in the eduGAIN Policy Framework, such as introducing updating or removing profiles or documents.
2. Decisions on metadata peering relationships, e.g. exchanging metadata with other trust infrastructures.
3. Reviewing and approving the membership of new Federations.
4. Approving disqualification or temporary suspension for Member Federations as described in section 3.6.
5. Appointing the Chair and non-voting invited observers to the eSG.
6. Other tasks delegated to the eSG in supplementing Technology Profiles.

Decisions of the eSG are determined by a simple majority of Member Federations from the active list at the time of the call to vote, apart from constitutional changes (see 4.4). Member Federations may vote on all constitutional changes and new Technology Profiles but may only vote on changes to Technical Profiles in active use within their federations. Each Member Federation's vote is equal, and each Member Federation is initially regarded as active. A Member Federation which is absent from two consecutive votes will be removed from the active list for the purpose of subsequent votes. Participating in a vote returns the federation to the active list.

Voting takes place over two weeks, but a decision may be reached early if the required majority is achieved before that time.

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## eduGAIN Steering Group Meetings

Scheduled meetings:

- [Tuesday 5th March 2019 #1](#)
- [Tuesday 25th June 2019 #2](#)
- [Tuesday 17th September 2019 #3](#)
- [Tuesday 10th December 2019 #4](#)

In the recent past the following meetings have taken place:

- [eduGAIN Steering Group Meeting January 2012](#)
- [eduGAIN Steering Group Meeting July 2014](#) as Video Conference
- [eduGAIN Steering Group Meeting April 2015](#) as Video Conference
- [eduGAIN Steering Group Meeting October 2015](#) as Video Conference
- [eduGAIN Steering Group Meeting May 2016](#) as Video Conference
- [eduGAIN Steering Group Meeting October 2016](#) as Video Conference
- [eduGAIN Steering Group Meeting December 2016](#) as Video Conference
- [eduGAIN Steering Group Meeting February 2017](#) as Video Conference. Minutes?
- [eduGAIN Steering Group Meeting April 2017](#) as Video Conference.
- [eduGAIN Steering Group Meeting June 2017](#) as Video Conference.
- [eduGAIN Steering Group Meeting August 2017](#) as Video Conference
- [eduGAIN Steering Group Meeting January 2018](#) as Video Conference
- [eduGAIN Steering Group Meeting March 2018](#) at APAN45, Singapore
- [eduGAIN Steering Group Meeting May 2018](#) at Internet2 Global Summit, San Diego
- [eduGAIN Steering Group Meeting June 2018](#) as Video Conference
- [eduGAIN Steering Group Meeting August 2018](#) at APAN46, Auckland
- [eduGAIN Steering Group Meeting September 2018](#) as Video Conference
- [eduGAIN Steering Group Meeting November 2018](#) as Video Conference

## eduGAIN Town Hall Meetings

## 2020 eduGAIN SG meetings:

#1 - 24/25 March at T&I Town Hall meeting in Stockholm

#2 - 16th June America 16:30 UTC / 17:30 Amsterdam / 8:30 Los Angeles / 11:30 Lima+Washington / 13:30 Rio / 3:30 Sydney

- <https://timeanddate.com/s/419a>

#3 - 15th September Asia 7:00 UTC / 9:00 Amsterdam / 00:00 Los Angeles / 3:00 Washington / 17:00 Sydney

- <https://timeanddate.com/s/419d>

#4 - 15th December Europe 12:00 UTC / 14:00 Amsterdam / 5:00 Los Angeles / 8:00 Washington / 23:00 Sydney

- <https://timeanddate.com/s/419g>

## 2020 eduGAIN "Drop in Sessions":

A range of informal, drop in meetings have been organised for the wider eduGAIN community to come together and exchange ideas. These meetings are scheduled:

#1 - 21st January America 16:30 UTC / 17:30 Amsterdam / 8:30 Los Angeles / 11:30 Lima+Washington / 13:30 Rio / 3:30 Sydney

- <https://timeanddate.com/s/4196>

#2 - 18th February Asia 7:00 UTC / 9:00 Amsterdam / 00:00 Los Angeles / 3:00 Washington / 17:00 Sydney

- <https://timeanddate.com/s/4197>

#3 - 21st April Asia 7:00 UTC / 9:00 Amsterdam / 00:00 Los Angeles / 3:00 Washington / 17:00 Sydney

- <https://timeanddate.com/s/4198>

#4 - 19th May Europe 12:00 UTC / 14:00 Amsterdam / 5:00 Los Angeles / 8:00 Washington / 23:00 Sydney

- <https://timeanddate.com/s/4199>

#5 - 21st July Europe 12:00 UTC / 14:00 Amsterdam / 5:00 Los Angeles / 8:00 Washington / 23:00 Sydney

- <https://timeanddate.com/s/419b>

The Town Hall Meetings are of informative nature and open to the public. In the recent past the following meetings have taken place:

- [eduGAIN Town Hall Meeting December 2014](#) in Vienna, Austria
- [eduGAIN Town Hall Meeting December 2015](#) in Vienna, Austria
- [eduGAIN Town Hall Meeting February 2017](#) in Vienna, Austria
- [eduGAIN Town Hall Meeting December 2017](#) in Amsterdam, The Netherlands

#6 - 18th America 16:30 UTC / 17:30 Amsterdam / 8:30 Los Angeles / 11:30 Lima+Washington / 13:30 Rio / 3:30 Sydney

- <https://timeanddate.com/s/419c>

#7 - 20th October America 16:30 UTC / 17:30 Amsterdam / 8:30 Los Angeles / 11:30 Lima+Washington / 13:30 Rio / 3:30 Sydney

- <https://timeanddate.com/s/419e>

#8 - 17th November Asia 7:00 UTC / 9:00 Amsterdam / 00:00 Los Angeles / 3:00 Washington / 17:00 Sydney

- <https://timeanddate.com/s/419f>

## Open Actions from eduGAIN Meetings

Description	Due date	Assignee	Task appears on
<input type="checkbox"/> <a href="#">Brook Schofield</a> to alert members that fall into the category of the requirements for re-establishing membership.		<a href="#">Brook Schofield</a>	<a href="#">eduGAIN SG-2019 June</a>
<input type="checkbox"/> <a href="#">Tomasz Wolniewicz</a> to share statistics on whether the "old" feed has been used and where with the eduGAIN SG list.		<a href="#">Tomasz Wolniewicz</a>	<a href="#">eduGAIN SG-2019 June</a>

## Completed Actions from eduGAIN Meetings

Description	Due date	Assignee	Task appears on
<input checked="" type="checkbox"/> <a href="#">Brook Schofield</a> / <a href="#">Nicole Harristo</a> to reconfirm observers with the eduGAIN SG.		<a href="#">Brook Schofield</a>	<a href="#">eduGAIN SG-2019 June</a>
<input checked="" type="checkbox"/> <a href="#">Nicole Harristo</a> to establish a small eduGAIN working group to look at recommendations on next steps for technical and behavioural standards in eduGAIN.		<a href="#">Nicole Harris</a>	<a href="#">eduGAIN SG-2019 June</a>

**ACTION20150430-01:** Brook to move the current candidates forward to vote and then consider the proposed changes to the process with the OT and other relevant stakeholders.

**ACTION20150430-02:** NH to circulate the MRPS for comment.

**ACTION20150430-03:** Rhys / Brook / Nicole to work on an FAQ that looks at the issues involved in introducing a new technology profile to eduGAIN.

**ACTION20151013-03:** Update membership of the eduGAIN SG mailing list.

**ACTION20161013-03:** Brook to create a no-op vote to allow members to re-establish their voting rights.

**ACTION20161013-04:** Brook to distributed an email with details on how to vote for KAFE membership of eduGAIN.

**ACTION20161013-01:** Brook and Justin to poll edugain-SG members on required approval processes internally for eduGAIN constitutional sign-off.

**ACTION20161013-02:** Brook and Nicole to document voting history. (This action was completed - an initial page [https://wiki.edugain.org/EduGAIN\\_Votes](https://wiki.edugain.org/EduGAIN_Votes) was established. After the compilation of the 1st version of [EduGAIN\\_Votes](#) and a discussion on the mailing list it was decided that a "no-op" vote would be held in the lead up to the next eduGAIN SG meeting to allow members to re-establish their voting right

**ACTION20151013-02:** Investigation by the eduGAIN OT on the duplication of @scope in metadata via a monitoring standpoint and a recommendation of what to do about this.)

**ACTION20170629-01:** Christos to provide a wrap up email to the Steering Group list to solicit further input before returning to eIDAS.

**ACTION20170629-02:** Steering Group members to look through the proposal documents and consider if there is consensus on how to interact with eIDAS.

**ACTION 20170831-01:** Chair to ask all "voting-only" members for the timeline for their participation and provide input to the next meeting.