

# 20180823 - Task Force and SIG Coordination Meeting

## Date

23 Aug 2018 10:00 CEST.

## Attendees

- [Nicole Harris](#)
- [Magdalena Haver](#)
- [Laura Durnford](#)
- [Brook Schofield](#)
- [Silvie Francisci](#)
- [Nathalie McKenzie](#)
- [Daniel Wustenberg](#)

## Discussion items

Time	Item	Who
30 minutes	General Updates	All
15 minutes	Repository	Nicole / Nathalie / Daniel
15 minutes	NREN attendance / meeting locations	All
Next Meeting	6th September 2018	09:00 BST / 10:00 CEST <----- Nicole will look to make later for those arriving back at horrible hours.

## General Updates

MSP: registrations is good, everything is on plan. AMRES supporting well. Sigita will be attending and presenting.  
NOC: meeting will be at the end of November aligned with NGN. Steering Committee calls going well. Working on a plan for SIG-NOC training.  
NGN: aligned with NOC. Difficulty getting engagement from the SC and problems with getting focus.  
CLAW: infoshare to explain better what we are doing. 20th September.  
PMV: registration is not good and Kurt can't attend.  
Marcomms: limited response over the summer. Zenodo is on the agenda.  
NPAPW: beginning 2019. Still don't have a payment process. Need to raise this to exec level.  
SIG-CISS: prep is going well. 16th November at DFN. Packed agenda! [3rd SIG-CISS meeting](#).

- Nicole Harris to raise payment issues to Exec level.
- Brook Schofield to talk to Rosanna Norman about promoting the CLAW infoshare.

## Repository

Need to be able to get stuff out of the repository if relying on a third party tool.  
Annabel has added this in the next GN4 project phase as a broader "GÉANT tool".  
Can we get this to work to say produce results for the reporting.  
Need a requirements document that outlines the basic requirements. Buy-in is essential or this will float away.  
Need to define a workflow and document to describe it.  
Possible options: do nothing, Zenodo, Sharepoint repository, Confluence (unlikely). Nicole has discussed Sharepoint and Confluence with Robert.

- Daniel Wustenberg to right up a first draft requirements document for 20 Sep 2018

## TF and SIG Attendance / Location

We don't know the finance rules for people attending.  
Can we use the emerging NREN programme?  
Need some raw data from eventr / insight to get a better idea of who hasn't been attending and where the meetings have happened.

Eastern partnership now regularly attending Marcomms.

Need some more internal promotion and make sure that we are linking in to the "other" EC projects in GÉANT.

Set of data to use for the partner relations meetings.

Do more surveys within the meetings themselves and share back.

- ☑ Nicole Harris to get a definitive answer on funding attendance at TF and SIG meetings from small NREs from Annabel Grant and Tryfon.
- ☑ Silvie Francisci to talk to Mark Golder about getting reports on locations and NREN attendees from eventr / insight portal.
- ☑ Nicole Harris to talk to Rosanna Norman about doing an internal infoshare on TFs and SIGs (can probably use the slides from last time).

## Action items

